

DYERSBURG FIRST UNITED METHODIST CHURCH

MINISTRY DESCRIPTION: DIRECTOR OF YOUTH MINISTRY

The Director of Youth Ministry ("DYM") at First United Methodist Church, Dyersburg, Tennessee, directs, operates and coordinates the youth ministry of the church, which seeks to grow the faith and service of every student grades 7 through 12, and by building and sustaining a youth ministry that fulfills the mission of the church: To Know, Love, Share, and Serve Christ, and which aligns with the vision and values of this church.

Job Description, Responsibilities and Goals

The DYM directs, operates and coordinates a program which engages a large and growing number of middle school and high school students. The DYM is responsible for recruiting, engaging and retaining parental and other adult volunteer support for the ministry and retaining volunteer help. The DYM is an important part of the ministry team of the church and is directly supervised by the Senior and Associate Ministers of the church. The DYM must profess and exemplify a strong Christian faith in the Wesleyan tradition.

The director of a successful, dynamic and growing youth ministry will meet the following goals:

Spiritual Development

- Communicate a joyful Christian witness and helps others to develop and share their Christian witness.
- Teach the Wesleyan theology and learn the traditions of this congregation.
- Develop and continue a warm, friendly, welcoming and safe atmosphere for all youth.
- Build and nurture relationships between the DYM and participants, the DYM and the adult leaders of FUMC, the DYM and FUMC congregation, and between and among the youth.
- Have outside interests and activities sufficient to prevent burn-out and to maintain his/her effectiveness in this ministry of FUMC.

Leadership

- Develop and evolve an exceptional, shining youth ministry at FUMC and draw those youth from outside the church who do not have a church home or an active youth ministry at their home church.
- Be pro-active, well-organized and capable of managing 40+ youth and coordinating volunteer help, including developing clear rules for conduct of youth during activities. Disciplinary issues will be managed with consistency, maturity and appropriate guidelines.
- Plan and promote all major events and weekly youth programming.
- Develop and maintain timely communication with participants, parents, church leaders and other interested persons.

- Maintain a calendar of events and provide advance and regular notifications to youth and their parents of upcoming or planned events or programming.

Volunteer Development

- Recruit and, to the extent necessary, train appropriate parental and adult volunteer help.
- Develop a youth council comprised of representative youth from all grade levels and interested parents to obtain input for programs, activities and opportunities.

Outreach, Ministry and Service

- Be visible on a regular basis at school events and extra-curricular activities of participants and potential participants.
- Make personal face-to-face contact with each participant on a regular basis.
- Make timely follow up contact with first-time participants or visitors.
- Be available as a sounding board for the expected questions and problems of youth, and make appropriate referrals to the ministers and parents.
- Maintain appropriate confidentiality and the privacy of participants in accordance with FUMC policies.
- Teach or lead Bible studies, small group studies, Sunday school, devotionals and confirmations classes as needed.
- Develop, plan and lead appropriate opportunities for missions and service by youth, both in the community and in other locales.

Administrative Responsibilities

- Agree to and meet the Skills, Knowledge and General Expectations goals for FUMC employees.
- Set appropriate goals/benchmarks for the growth of the youth ministry, keep records of progress toward such goals and be prepared to report on the status of the youth ministry.
- Track the participation of youth and make contact with inactive or withdrawn youth.
- Participate in the budgeting process for this ministry and timely report expenditures and needs for funds.
- Timely report of all issues needing the attention of the ministry team.

The prospective DYM, prior to employment, will provide necessary authorizations for the church to perform a criminal background check and a driving record check. The DYM must complete Safe Sanctuaries training at required intervals, adhere to the Safe Sanctuaries policies practiced in this church, possess a valid Tennessee driver's license and be able to safely and lawfully operate vehicles owned by the church.