



# RELIGION & RACE

General Commission on Religion and Race

THE UNITED METHODIST CHURCH

## **Position Opening: Director of Connectional Relations**

The General Commission on Religion and Race (GCORR) of the United Methodist Church (UMC) is responsible for providing resources that support the development of culturally competent leadership, ensure institutional equity and foster vital conversations at every level of the church, resulting in an increased ability to reach more people, more young people and more diverse people. GCORR provides an opportunity to work with talented people in support of a mission. We are a dynamic, evolving organization that values a strong work ethic, strategic thinking, teamwork, and mutual respect.

### **Position Overview:**

Reporting directly to the General Secretary, the agency's top official, the Director of Connectional Relations will connect with constituents and potential partners of the Commission. The Director of Connectional Relations will listen to, record and relay the many stories, ideas and concerns of our constituents and partners to agency leadership, and will serve as a liaison between partners and staff members as GCORR provides resources related to our mission. This position will help interpret the work of GCORR, provide education to constituents, bring partner perspectives to our evaluation processes, support endowment efforts and represent the agency at meetings across the connection.

The incumbent will coordinate efforts with several internal partners:

- The communications team related to public relations and storytelling.
- The program team related to the resourcing of constituents and partners
- The Development Office of the United Methodist Church Foundation.

### **Responsibilities:**

- Establish productive, professional relationships with constituency groups and partners through networking and direct contact.
- Continuously gather and understand partner needs and feedback, briefing the GCORR staff team and board.
- Proudly represent the agency at conferences and constituent meetings
- Compile data about GCORR presence and impact throughout the United Methodist connection
- Find ways to highlight the work of CORR Action Fund grantees
- Staff agency development activities.
- Educate constituency groups and partners such as Annual Conference Commissions on Religion and Race or equivalent structures on the work, programs and resources of GCORR.

**Minimum Qualifications:**

- Excellent relationship building skills
- “Hands-on” mentality suitable to a highly entrepreneurial and fast-moving environment
- Demonstrated excellence in written and oral communication skills
- Ability to produce tangible results in a timely manner.
- Ability to work in a team environment as well as independently/self-directed
- Ability to organize and manage multiple projects simultaneously
- Bachelor’s degree in Communications or Public Relations /Master’s degree preferred in a related field

**Compensation:**

Annual salary depends on experience, retirement benefits, paid vacation/sick leave, comprehensive medical, dental and accidental death insurance; other benefits as outlined in the Employee Personnel Manual. This is a full-time exempt position with 25 percent travel. The position is located in Washington, DC – paid relocation assistance is negotiable.

**Hiring Policy:**

The General Commission on Religion and Race is an equal opportunity employer and considers applicants for all positions without regard to race, color, age, gender, national origin, disability, sexual orientation or any other legally protected status. Denominational membership is not required.

**Procedure and Deadline:**

Send a cover letter, resume and an essay outlining your understanding of the GCORR vision and mission. ([www.gcorr.org](http://www.gcorr.org)). Incomplete applicant information will not be considered.

The position needs to be filled as soon as possible and will be open until filled.

Send application information by **March 20, 2017** to:

[froberts@umc-gbcs.org](mailto:froberts@umc-gbcs.org)

-or -

Ms. Frances J. Roberts, AGS Human Resources  
100 Maryland Ave NE #224  
Washington, DC 20002-5625